

PRICING SCHEDULE

ENGLISH TRANSCRIPTION			
	Standard Priority	High Priority	Exceptional Priority
Hourly rate	\$65 plus GST	\$80 plus GST	\$100 plus GST
Turnaround times	5 business days	3 business days	1 Business Day
TE REO TRANSCRIPTION			
	Standard Priority	High Priority	Exceptional Priority
Hourly rate	\$100 plus GST	\$125 plus GST	\$150 plus GST
Turnaround times	5 business days	3 business days	1 Business Day
PROFESSIONAL CORRESPONDENCE			
	Standard Priority	High Priority	Exceptional Priority
Hourly rate	\$65 plus GST	\$80 plus GST	\$100 plus GST
Turnaround times	24 hours	3-4 hours	Immediate return
MINUTE TAKING			
	Standard Turnaround	Urgent Turnaround	
Hourly rate	\$65 plus GST	\$100 plus GST	
Turnaround times	5 business days	3 business days	
CLOSED CAPTIONING (ENGLISH ONLY)			
	Standard Priority	High Priority	Exceptional Priority
Rate	\$3.00 per minute	\$3.50 per min	\$4.00 per minute
Turnaround times	5 business days	3 business days	1 Business Day

Please note:

- The above hourly rates are based on typing time and not audio length.
- For live English audio recordings, based on a clear and comprehensible audio, with 1-2 speakers, the **minimum** transcription and quality control time would be a ratio of 1:4. Therefore, for one hour of English audio, the **minimum** time required to transcribe and quality assure that audio would be four hours. For a standard priority English audio, the cost would therefore be \$260. For a high priority English audio of the same duration, the cost would be \$320 and for an exceptional priority English audio of the same duration, the cost would be \$400;
- For live English audio recordings, where the audio has background noise, is difficult to hear or incomprehensible and there are in excess of two speakers, the **minimum** transcription and quality control time would be a ratio of 1:6. Therefore, for one hour of English audio, the **minimum** time required to transcribe and quality assure that audio would be six hours. For a standard priority English audio, the cost would therefore be \$390. For a high priority English audio of the same duration, the cost would be \$480 and for an exceptional priority English audio of the same duration, the cost would be \$600;
- The minimum typing time is based on producing intelligent verbatim transcripts of 1-2 speakers. Strict verbatim transcripts and focus groups or audio with more than three speakers takes longer and clients need to allow a **minimum ratio** of 1:5 for these types of transcripts. For te reo audios, the ratio is higher and dependent on the clarity of the speakers and the ratio could be 1:6.
- For minute taking, clients need to allow for both the time it takes to sit in on the meeting, listen to an audio and the additional time required to type up the minutes.
- Tasman Transcription only charge for the time taken to complete tasks. There is no minimum fee for shorter audios; and last but certainly not least
- **Tasman Transcription are 100% recoverable; adding value to your business through focus and industry expertise.**

